



NIRCO
Northern Illinois
Recovery Community
Organization

Promoting Principles of Wellness & Recovery

We are a peer-led, peer-driven Recovery Community Organization, and we serve individuals, family members, friends and allies struggling with substance use and co-occurring mental health disorders in Northern Illinois.

www.nircolakecounty.org/

NIRCO is Hiring: 2 Part-Time Peer Recovery Specialists

NIRCO is in need of two part-time Certified Peer Recovery Specialists. Please see the full job description below.

Location: NIRCO Recovery Community Center, Waukegan, Illinois

Hourly rate: \$25 per hour

Employment Type: Part-time

About NIRCO:

The Northern Illinois Recovery Community Organization (NIRCO) is a peer-run and peer-led organization dedicated to supporting individuals in recovery from substance use disorders (SUD), opioid use disorder (OUD), and polysubstance use disorder (PUD). Since our establishment in 2019, we have served the underserved communities of Waukegan, Zion, and North Chicago, providing evidence-based peer support services, harm reduction education, and recovery-focused events. Our mission is to combat stigma and offer hope to individuals rebuilding their lives after years of hardship due to addiction and related issues.

Position Overview:

NIRCO seeks a full-time Certified Peer Recovery Specialist (CPRS) to join our team. The CPRS will be responsible for providing peer recovery support services (PRSS) to individuals impacted by substance use disorders. These services will be delivered face-to-face, by phone, or via video to ensure seamless transitions into care across our five key partner organizations. The CPRS team will be instrumental in providing ongoing recovery support, overdose prevention education, and housing assistance.



WE ARE **HIRING**

ADULT EDUCATION & DATA SPECIALIST

- Entry level
- Full time
- Bilingual (English and Spanish)
- Based in Lake County Area

The Adult Education Specialist will support the Education team in implementing Mano a Mano's Productive Parents Program's initiatives. These initiatives include the Community School for Parents, which offers English as Second Language instruction, computer skills training, and GED programming; job readiness training; and case management.

APPLY NOW

Send your CV to Paulo Juarez
pjuarez@mamfrc.org

Immigration Case Worker

Immigration - Waukegan, Illinois

JOB SUMMARY: The Immigration Case Worker interviews and screens newly arrived individuals, and families for immigration relief including Asylum applicants, Temporary Protected Status (TPS), victims of crimes (U), Violence Against Women Act (VAWA), victims of human trafficking (T) and *Special Immigrant Juvenile Status (SIJS)*; and ensures that their cases are successfully completed and filed with the corresponding government offices so that the benefit sought is achieved.

ESSENTIAL DUTIES

CASE MANAGEMENT:

- Screens and evaluates cases for eligibility following immigration law and regulations.
- Advises applicants on the documentation required to support their applications.
- Translate applicant civil and other related documents.
- Accurately complete applications and/or petitions and prepare them for submission with the designated government office.
- Maintain ongoing communication with clients about address changes and the progress of their case.
- Review incoming notices from USCIS or other immigration offices.
- Communicate with CIS, and U.S. embassies and consulates as needed.
- Provide interpretation assistance to clients in relation to this program.
- Provide referrals to other HACES programs for additional needs identified.
- Sort and review client files to ensure that they are kept active and organized.
- Maintain information in the database(s) as instructed.
- Prepare and submit reports as instructed.
- Ensure compliance with the organization's policies and procedures.

SKILLS:

- Ability to work with immigrants and build trust.
- Ability to take initiative and work with a team.
- Share program information with others in a timely manner.
- Maintain ongoing communication with each team member and supervisor.
- Stay up to date about changes in legislation and ensure that the team is also up to date.

QUALIFICATIONS:

- Bilingual proficiency in Spanish and English is required
- Commitment to immigrant rights and social, economic, and racial justice
- Bachelor's Degree in Human, Legal Services or related field, plus experience in similar position or an Associate's degree in paralegal studies, plus three years' significant experience.
- Basic computer proficiency required; experience with Microsoft and Google suites strongly preferred; experience using Salesforce for case management is a plus
- Excellent time management, organization, and ability to prioritize multiple projects and deadlines
- Ability to work well independently with minimal supervision and contribute collaboratively to a team
- Flexibility to work some evenings and weekends is required, including participating in immigration workshops and outreach events
- Must have access to an automobile with valid driver's license and insurance

HACES is an EEO employer that provides employment opportunities either salaried or volunteered regardless of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity

See more info at: <https://haces.bamboohr.com/careers/34>



TCW

THE COMMUNITY WORKS
HERO PROJECT

EMPLOYS COMMUNITIES AND
TRANSFORMS LIVES

WE COACH

Willing and capable people
who want help in finding
employment to sustain their
families.

WE TRAIN

Volunteers to coach members,
and members to work for
themselves and others.

WE NETWORK

Business, Nonprofits, Public &
Private organizations to help
members eliminate barriers to
employment.

H.E.R.O.

HELP EVERYONE REACH
OPPORTUNITIES

LOCATION: 141 S GENESEE ST WAUKEGAN, IL 60085
PHONE: (312) 450 - 7680

EARN WHILE YOU LEARN

CAREER TRAINING
RESERVE YOUR SPOT
LIMITED SCHOLARSHIPS AVAILABLE!!
SCAN NOW!





Pantry Assistant

Summary

Program Assistant will work in Umma's "Harvest Market" food pantry to help clients who need food and be supervised by the Program Manager.

Primary Responsibilities

- Able to lift up to 50 lbs.
- Assist in loading/unloading the delivery truck;
- Arrange necessary supplies and equipment between storage and work areas;
- Help stock and organize the shelves in the food pantry;
- Support and assist food bank volunteers and staff in completing all tasks;
- Attend staff and training meetings as directed;
- Participate in outreach activities in the community when needed;
- Ability to work as a team player and willing to follow directions.

Bilingual Spanish speaking preferred, not required.

Hours

20-24 hours per week (Part time) Monday thru Thursday from 8:30am – 2:30pm.
(May be asked to work additional hours)

Physical Requirements

Must be able to work and navigate in a typical office setting.

Compensation

\$20/hour.

Benefits

This is a part-time position and health benefits are not included.

WE ARE HIRING!

CIVIL & SENIOR ENGINEERS

- Join a great team!
- Get actively involved in planning, cost estimation, design review, construction management, and inspection of public infrastructure projects!
- Salary range \$87,771 – \$135,443 annually, hiring salary DOQ/E, plus excellent benefits

APPLY NOW

www.gurnee.il.us/jobs

GURNEE



We're HIRING! CITY ENGINEER

WAUKEGAN
City of Progress *Illinois*

- Lead engineering planning, design, and construction
- Oversee public infrastructure projects
- Manage staff, budgets, contracts, and project schedules
- Review plans, conduct inspections, and ensure code compliance
- Must have strong engineering background and experience managing complex public projects

Salary: \$155,000–\$180,000

APPLY NOW

www.waukeganil.gov/jobs.aspx

- PROTECT THE PUBLIC
- HELP PEOPLE IN NEED
- MAKE A POSITIVE IMPACT ON PEOPLE'S LIVES
- SERVE YOUR COMMUNITY
- ENJOY DIVERSE CAREER OPPORTUNITIES

BE PART of THE TRADITION



ILLINOIS STATE POLICE



NEW STARTING PAY!

\$90,000*

BENEFITS INCLUDE:

- Shift Differential Pay
- Hazardous Duty Pay
- Uniform Allowance

*Starting Base Salary of \$84,420 plus Benefits



SCAN TO START YOUR
JOURNEY TODAY

www.illinoistrooper.com

The Illinois State Police is an Equal Opportunity Employer.

WE ARE
HIRING



**OPEN
CIVILIAN
POSITIONS**

APPLY ONLINE:
[HTTPS:ILLINOIS.JOB2WEB.COM](https://illinois.jobs2web.com)

ILLINOIS STATE POLICE



CITY OF NORTH CHICAGO
POLICE DEPARTMENT

NOW HIRING

LATERAL POLICE OFFICERS



Immediate Openings
Top Out \$111,223

Located in Lake County, Illinois along Lake Michigan, 30 miles north of Chicago and 50 miles south of Milwaukee. Home to Great Lakes U.S. Naval Base and Fortune 500 company Abbvie. Specialty units include:

- Motorcycle
- Traffic
- Detectives
- Drug & Gang
- Bicycle
- Task Forces
- S.W.A.T.
- Evidence
- K9

Apply directly at www.nationaltestingnetwork.com

Email: NCPDRECRUITMENT@NORTCHICAGO.ORG / Phone (847) 596-8774



CITY OF NORTH CHICAGO
POLICE DEPARTMENT

NOW HIRING

ENTRY LEVEL POLICE OFFICERS



*Starting pay \$75,968
Top Out \$111,223*

Located in Lake County, Illinois along Lake Michigan, 30 miles north of Chicago and 50 miles south of Milwaukee. Home to Great Lakes U.S. Naval Base and Fortune 500 company Abbvie. Specialty units include:

• Motorcycle	• Traffic	• Detectives
• Drug & Gang	• Bicycle	• Task Forces
• S.W.A.T.	• Evidence	• K9

Apply directly at www.nationaltestingnetwork.com

Email: NCPDRECRUITMENT@NORTCHICAGO.ORG / Phone (847) 596-8774

Employee Connections, Inc., NFP™

WE ARE HIRING

Are you passionate about making a difference in the lives of young people? We're looking for a **YOUTH TRANSPORTATION DRIVER** to safely and responsibly transport youth and young adults to their employment destinations in our 15-passenger transportation vehicle.

- Must be 25 years or older
- Must have valid driver's license
- Clean driving record (*Driving extract required*)
 - Background check required
 - Drug test required

To apply please scan the QR code and submit your contact information. Resumes can be sent to
theresa@myemployeeconnections.com



Employee Connections Inc., NFP
2504 Washington Street, Suite 100, Waukegan, IL 60085
Office: 847.360.7177

We're HIRING



WAUKEGAN
SCHOOL
DISTRICT #60
WAUKEGAN, ILLINOIS

Positions available for:

- Early Childhood
- Elementary
- Bilingual
- Math
- Science
- Special Education
- School Support Personnel (*School Social Worker, School Psychologist & Speech Language Pathologist*)

Starting Salary for First Year
Teacher: \$52,200 - \$63,000*

*depending on education level

Employee Benefits:

- Free Medical & Dental Insurance
- Free 70K Life Insurance Coverage
- Competitive Salary
- Employee Assistance Program
- Mentor/Training
- Special Education Workload Stipend
- Tuition Reimbursement
- Teacher Loan Forgiveness
- Eligibility Salary Advances

APPLY ONLINE TODAY AT:

www.wps60.org or email recruitmentwps60.org for information.

Apply to be a



Bus Operator

Mechanic

Utility Person



Looking for a rewarding job with great benefits?

Pace Bus is your Route to Success!

Immediate opportunities are available at Pace's North Division in Waukegan for bus operator and maintenance positions!

Starting wages:

Bus Operator: \$25.60*

Utility Person: \$24.15

Mechanic Helper: \$32.77

Mechanic: \$35.21

* Wage as listed will increase over a multi-year progression schedule.

Newly hired employees get a \$1,000 bonus!

Working for Pace has many advantages:

- Competitive starting pay
- Paid on-the-job and on-going training
- Promotion from within
- Working close to home
- Health insurance benefits
- Retirement benefits
- Paid vacation and other paid time off
- Safe, clean work environment

Qualifications:

- Be at least 18 years of age (or 21 for certain positions)
- Have clean driving record
- Have good customer service skills
- Be able to obtain a Commercial Driver's License

Bus Operators: Class B with passenger and airbrake endorsements

Maintenance: Class A with passenger and airbrake endorsements

- Be able to pass DOT physical and drug screen
- Available to work flexible hours

Trabaje como

Operador de Autobús

Mecánico

Persona de mantenimiento/
persona práctica



¿Busca un trabajo gratificante con grandes beneficios?

¡Pace Bus es su Ruta Hacia el Éxito!

¡Hay oportunidades inmediatas disponibles en Pace North Division en Waukegan para operador de autobuses y puestos de mantenimiento!

Salarios iniciales:

Operador de autobuses
\$25.60*

Persona de mantenimiento/
persona práctica: \$24.15

Ayudante de mecánico
\$32.77

Mecánico
\$35.21

* El salario como se indica aumentará a lo largo de un programa de progresión de varios años.

¡Los empleados recién contratados obtienen un bono de \$1,000!

Trabajar para Pace tiene muchas ventajas:

- Pago inicial competitivo
- Entrenamiento pagado
- Oportunidad de Promoción
- Trabaje cerca de su hogar
- Beneficios del seguro médico
- Beneficios de jubilación
- Vacaciones y otros días libres pagados
- Ambiente de trabajo limpio y seguro

Cualificaciones:

- Debe tener al menos 18 años de edad (o 21 para ciertos puestos)
- Debe tener un historial de conducción limpio
- Debe tener buenas habilidades de servicio al cliente
- Poder obtener una licencia de conducir comercial

Operadores de Autobús: Clase B con endosos de pasajeros y frenos de aire

Mantenimiento: Clase A con endosos de pasajeros y frenos de aire

- Debe pasar el examen físico y de detección de drogas del DOT
- Debe estar disponible para trabajar horario flexible



HOME SWEET HOME IS **HIRING!**

**\$17.00
PER HOUR**



ON CALL POSITION: SNOW REMOVAL WORKER

Now accepting Home Sweet Home job applications. This program provides seasonal snow removal services to Waukegan Township Senior Citizens.

REQUIREMENTS

Must be 18 years of age, be able to work 40 hours per week & be of sound physical condition to perform heavy manual work in all types of weather and be able to operate a variety of mechanical equipment.

APPLY ONLINE OR IN PERSON

www.waukegantownship.com or
149 S. Genesee St., Waukegan, IL 60085

Marc L. Jones, Waukegan Township Supervisor

**Percy L. Johnson, Sylvestre Castellanos, Jeff McBride, Dulce Ortiz, Township Trustees
Rose Staben, Township Clerk • Mark Stricklin, Township Assessor**

WE ARE HIRING!

EDDIE WASHINGTON CENTER FLOATER HOUSE SPECIALIST



The transitional Housing Program for men is seeking highly motivated, experienced, resourceful, and dependable House Specialist to oversee and maintain a safe environment for residents.



REQUIREMENTS

- Ability to independently manage position requirements
- Ability to lead effectively in a crisis
- Valid driver's license and clean driving record, required
- Prior Human Services experience in a residential setting
- Excellent interpersonal skills to deal with residents and staff
- Possess good organizational and computer skills
- Dependable and punctual

Marc L. Jones, Waukegan Township Supervisor
Percy L. Johnson, Sylvestre Castellanos,
Jeff McBride, Dulce Ortiz, Trustees
Rose Staben, Clerk | Mark Stricklin, Assessor

**\$20
PER HOUR**

Apply Now

This position is open until filled.

You may apply online at
www.waukegantownship.com
or apply in person and submit
resume at 149 S. Genesee St.,
Waukegan, IL 60085

ARE YOU READY TO JOIN OUR TEAM

WE ARE HIRING



■ OPEN POSITIONS FOR

School Crossing Guards

■ BENEFITS

- \$44.34 Daily Earnings
- On the Job Training
- Work 1 Hour in the Morning
- Work 1 Hour in the Afternoon
- No Experience Necessary



MORE INFORMATION

847-596-8710

Point of Contact: Gloria Ramsey, North Chicago Police Department



TERRY'A A.
MEDICAL ASSISTANT

**At Erie Family Health Centers,
advance your career while working
alongside mission-driven and
committed professionals that
make a difference.**

ERIE.HEALTH/CAREERS



SCAN HERE TO
JOIN THE ERIE FAMILY.



State of Illinois
Department of Human Services



BENEFITS OF WORKING FOR



Exciting Career Opportunities

The Illinois Department of Human Services has fulfilling career opportunities in a variety of public service sectors including but not limited to: Public Safety, Human Services, Healthcare, Public Health, Professional Regulation, Business Development and many more. The Illinois Department of Human Services offers career growth potential regardless of your chosen career path.

In-Demand Employment Opportunities

- Social Services Career Trainee
- Registered Nurse
- Dietitian
- Cook I
- Mental Health Technician
- Psychologist
- Rehabilitation Counselor Trainee
- Public Aid Eligibility Assistant
- Social Worker II
- Hearing & Speech Associate
- Hearing & Speech Specialist
- Physician
- Psychiatrist
- Internal Medicine
- Medical Director
- Dentist (I & II)
- Information Services Specialist I
- Information Systems Analyst I
- Activity Therapist
- Office Associate



WORK LIFE INTEGRATION

- 37.5 hour workweek
- 25 paid days off available the first year of employment
- 13 paid holidays
- Rollover vacation and sick time
- Flexible work schedules



FINANCIAL WELLNESS

- Bilingual Differential - 5% of annual salary
- Retirement and pension
- Deferred Compensation
- Flexible Spending Accounts
- Educational loan forgiveness and reimbursement

IDHS offers a multitude of career opportunities!

TO APPLY FOR IDHS JOBS START HERE:

HOW TO APPLY

https://youtu.be/Egkn_9j56DI

APPLY ONLINE

www.dhs.state.il.us/jobs

CONTACT US

DHS.Recruitment@illinois.gov



PROFESSIONAL DEVELOPMENT

- Upward Mobility Program
- Career Mobility Program
- Paid Education and Training
- CMS University
- Career growth potential



HEALTH

- Health, Vision and Dental Benefits (no waiting period)
- Life Insurance
- Medical Care Assistance Program
- Health Savings Account
- Dependent Care Assistance Program
- Commuter Savings Program
- Be Well Illinois Wellness Program

The Illinois Department of Human Services (DHS) is proud to be an Equal Employment Opportunity Employer. DHS makes all employment decisions without regard to age, race, color, creed, religion, sex (including pregnancy), sexual orientation, gender identity, national origin, physical and mental disability, marital status, genetic information, or any other characteristic protected by federal or state law.

